



OFFICE OF THE UNDER SECRETARY OF DEFENSE
3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

June 17, 2005

ACQUISITION
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Proper Use of Non-DoD Contracts

The attached October 29, 2004, memorandum on the "Proper Use of Non-DoD Contracts" required you to establish procedures to help ensure that non-DoD contracts are used properly. This requirement and the corresponding implementation procedures have led some individuals and activities to conclude that they may no longer purchase from GSA's Multiple Award Schedule Contracts, Government-wide Acquisition Contracts, or other non-DoD Multiple Award Contracts. Some have also interpreted the October 29, 2004 memorandum as precluding the ability to utilize the services of "Assisting Agencies" to meet DoD requirements. These interpretations are incorrect.

As stated in the "Proper Use of Non-DoD Contracts" policy memo, "the use of non-DoD contracts is encouraged when it is the best method of procurement to meet DoD requirements." The Department of Defense continues to work with the General Services Administration and other "Assisting Agencies" to ensure that all acquisitions made by and on behalf of the Department comply with applicable statutes and regulations.

My POC on this subject is Michael Canales and he can be reached at 703-695-8571 or via e-mail at michael.canales@osd.mil

A handwritten signature in black ink, appearing to read "Deidre A. Lee".

Deidre A. Lee
Director, Defense Procurement
and Acquisition Policy

Attachment:
As stated



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